

# Registration Agreement 2016-17

## General Registration Information

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Classes start **September 7th** and end June 12th. There is a \$10 non-refundable registration fee each year per family. This covers registering for our dance school and preschool for the year!

**Military Discount:** Show your Military ID and get the registration fee waived.

**Enrollment is for the entire year.** Please refer to the **withdrawal policy** if you plan to leave class before June 12th. We enroll new students until **January 14th** for all classes participating in the recital. Non-performing classes take new students year around. The Director reserves the right to change teaching staff if necessary.

**Early bird discount:** Register and pay before June 30, 2016 and get registration fee waived.

**Boys in ballet!** Any families registered at the Dance Center of Spokane are invited to put their sons in ballet on scholarship.

## Student and Parent Responsibilities:

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### Attendance:

All students are expected to arrive on time for class in the proper attire and their hair up in the appropriate style. If the student is too young to handle this on his or her own, we ask that the parent help with this responsibility.

If a student is ill he or she is expected to stay home. If a student is injured and would like to continue in the class the student should come observe class until she/he can dance again. If a student is absent there will be no adjustment of tuition. Make-ups are offered as a courtesy. Please arrange make-ups through the office.

Parents must be ready to pick up their children as soon as possible after class has adjourned. The Dance Center Staff is not liable or responsible for watching your children. **Please do not leave a sibling or friend in the waiting room while the other sibling dances unless you plan to stay and observe as well.**

### Classroom Limits:

Classroom limit is 12 dancers for 45 minute classes and 15 dancers for one hour or more. Exceptions are hiphop (15 for 45 minutes classes, 20 for one hour classes) and advanced classes if more than the limit is at that level.

### Withdrawals :

**Please inform the office, not the teacher, of any classes dropped or added.** Two weeks notice is needed for any withdrawals. Please remember there are no refunds for both registration fees and recital fees. After a costume has been ordered and paid for you will not receive a refund. If costume is purchased you may pick up costume at the end of year after Recital.

### Lost and Found:

Please remember to check the Lost and Found box frequently. We donate items from the lost and found box to Goodwill during Winter Break, Spring Break, and at the end of the year. The Dance Center of Spokane is not responsible for lost or stolen items. Please leave all valuables at home.

## Recital Information

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**Recital Policy:** A recital fee for either one or both recitals is due on November 1st. \$45 for one day or \$75 for both days. The recitals will then have free admission. The rehearsals and recitals will be held in lieu of the regularly scheduled classes sometime between May 15th and June 12th. Non performing classes, designated with a ^, do a presentation on the last day of class and do not perform in the recital so no fee is collected.

**Costumes:** A costume deposit of \$35 per class is due on November 1st with the remainder to be paid by January 8th. All Jazz, Tap, Lyrical, and Hiphop classes need a costume. Ballet is usually one costume per level. There are no refunds on costumes once they have been ordered. Average price of a costume is \$75 for recital dances. Non-Performing classes do not need a costume.

### Holidays:

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There will be no classes during these times:

<b>Thanksgiving</b>	November 23-27th
<b>Winter Break</b>	Dec 19th-January 1st
<b>Spring Break</b>	April 3-8th
<b>Memorial Day</b>	May 29th

The studio will be closed if District 81 cancels due to snow or in the event of an unforeseen natural disaster. If this occurs, there are no refunds or make-ups. Please note though that we are open on some of District 81's holidays and starting back on January 2nd!

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Pre-ballet dancers participating in our recital Sleeping Beauty!



## Tuition

There are five options to pay your tuition. Each option is priced per family. Please understand, regardless of the payment option you choose, your payment(s) are based on 36 weeks of instruction which occur within a 40 week period. While we periodically break throughout the year, payment for tuition is expected on a regular basis.

Tuition can be paid Annually, every 12 weeks or every 4 weeks. If you choose to Autopay you will get a \$5.00 discount per class. There is a non refundable \$10 registration fee per family if you register after June 30th, 2016. Registration fee is waived with a Military ID.

We also offer unlimited classes for any individual who pays for 7 classes regardless of his or her option of payment plan. This offer is per student not per family. Please note: Saturday All-styles does not count as a class for the unlimited class offer.

## Billing Options. (Please Select One)

**\*\*New this year! There is a two tiered payment system. If you choose to pay automatically you will get a \$5.00 discount per class!**

If you choose to be billed all bills will be sent monthly by e-mail only!

### Option A (Annually) Must register by Sept 7th

Tuition may be paid yearly. You will receive a 5% discount off of the combined quarterly auto pay sum, due upon registration.

#### Yearly fees with discount added are:

First Class per family	\$456.00
Second class per family	\$413.25
Third class per family	\$370.50
Next additional class	\$327.75
Any additional class	\$285.00

### Option B (12 weeks) will prorate if necessary

Tuition will be paid upon registration, then by the first of December and March, respectively. There will be a \$10.00 late fee charged if you do not pay within the month due.

#### Every 12 weeks charges are:

	w/Auto Pay	w/o
First class per family	\$160	\$175
Second class per family	\$145	\$160
Third class per family	\$130	\$145
Next additional class	\$115	\$130
Any additional classes	\$100	\$115

### Option C (4 weeks) Must register by Dec 2nd

Tuition is 9 equal payments. The first payment will be paid upon registration and then on the 1st of October through the 1st of May. There will be a \$10.00 late fee charged if you do not pay within the month due.

#### Every 4 weeks charges are:

	w/Auto Pay	w/o
First class per family	\$55	\$60
Second class per family	\$50	\$55
Third Class per family	\$45	\$50
Next additional class	\$40	\$45
Any additional class	\$35	\$40

## Late Fees:

**A late fee of \$10 will be applied for any debt 30 days past due.** Further, a new \$10 late fee will be charged each month any debt remains outstanding.

## Competition

A costume deposit of \$50.00 per dance will be collected on October 1st. The costume balance must be paid in full by November 2nd. The balance will be given to you as late as one week in advance. Expect an average of \$85 per costume.

We will calculate the competition fees for each respective student/family and make the totals along with the due dates available to you no later than Dec 31st.

### \*\*\*Competition Late Fees \*\*\*

If you have not paid us by the day we have to pay the entry fee for your child you will be assessed a \$25 late fee immediately and pay 20% interest a month on the entry fee until it is paid off. Please plan accordingly!

## Agreements

### Liability/Indemnity Agreement

I/We agree to hold harmless the Dance Center of Spokane, its Employees and its Lesser from any and all liability claims, actions, judgments, damages and injuries of any kind and nature whatsoever to the participant and/or his/her property arising from participation in activities for which the participant is registered. I/We have familiarized myself/ourselves with the description of the activities, understand the hazards, the participant's personal limitations and knowingly assume all risks.

### Billing Agreement

I have selected Billing Option:

**A (Annually) \_\_\_\_\_ must register by Sept 7th**

**B (12 weeks) \_\_\_\_\_ will prorate if necessary**

I understand I must pay the full quarterly tuition on the 1st of December and March

**C (4 weeks) \_\_\_\_\_ must register by Dec 2nd**

**I understand that if I do not pay within the assigned month I will receive a \$10.00 late fee.**

For the duration of the 2016/2017 school year to start on September 7th and be completed on June 12th. I understand that my option is based on 36 weeks of instruction which occur within a 40 week period therefore cannot be changed mid year. I accept all tuition, late fees, and competition rules regarding payment and agree to all and any terms set forth in this Registration Agreement.

Parent Signature: \_\_\_\_\_

Please print name: \_\_\_\_\_

Date: \_\_\_\_\_