

# Registration Agreement 2022-23

## General Registration Information

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Classes start **September 7th** and end **June 12th**. **Enrollment is for the entire school year**. Please refer to the **withdrawal policy** if you plan to leave class before June 12th. We enroll new students until **January 14th** for all classes participating in the recital. Non-performing classes take new students year around. The Director reserves the right to change teaching staff if necessary.

**Registration:** There is a \$20 non-refundable registration fee each year per family. This covers registering for our dance school and preschool for the year!

**Early Bird Discount:** Register and pay before June 30, 2022 and get the registration fee waived.

**Military Discount:** Show your Military ID and get the registration fee waived.

**Boys in ballet!** Any families registered at the Dance Center of Spokane are invited to put their sons in ballet on scholarship. If 75% attendance is not maintained, he will be dropped from class.

## Student and Parent Responsibilities:

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**Attendance: All students are expected to arrive on time for class in the proper attire and their hair up in the appropriate style.** If the student is too young to handle this on his or her own, we ask that the parent help with this responsibility.

~If a student is ill or has been exposed to COVID 19 please keep the child at home. If a student is injured and would like to continue in the class, the student should come observe class until they can dance again. If a student is absent there will be no adjustment of tuition. Make-ups are offered as a courtesy. Arrange make-ups through the office.

~Parents must drop off their dancer right as their class is scheduled to start as we have to properly ventilate the building in between each class. Pick up will be immediately after class has adjourned. The Dance Center Staff is not liable or responsible for watching your children.

~**COVID 19 plans:** If we must close studio due to COVID, Zoom classes will be offered. If this is not possible for your dancer, contact the office and tuition charges will be suspended for the duration of the closure. A credit or refund will given as appropriate.

~**Observation:** We will be allowing observation of classes this year. **Please do not leave a sibling or friend in the waiting room while the other sibling/friend dances unless you plan to stay and observe as well.**

~**Do not enter the classroom while class is in session.** Please ask the secretary for help if you need to have your dancer leave early!

**Withdrawals: Please inform the office, not the teacher, of any classes dropped or added.** Two weeks notice is needed for any withdrawals. Please remember there are no refunds for registration or recital fees. After a costume has been ordered and paid for you will not receive a refund. If a costume is purchased, you may pick up the costume at the end of year after recital.

**Lost and Found:** Please remember to check the Lost and Found box frequently. We donate items from the lost and found box to Goodwill during Winter Break, Spring Break, and at the end of the year. The Dance Center of Spokane is not responsible for lost or stolen items. Please leave all valuables at home.

## Recital Information:

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**Recital Policy:** A non-refundable Recital Fee is due on November 1st. \$50 for one recital or \$80 for both recitals. The recitals will then have free admission. The rehearsals and recitals will be held in lieu of the regularly scheduled classes June 5-9 @ the Bing. Non performing classes, designated with a ^, do not perform in the recital so no recital or costume fees are collected. **Recital is Mandatory for all performing classes.**

**Costumes:** No costume deposits necessary for ballet classes. Ballet costumes will be provided. We will be collecting a \$20 cleaning/processing fee per costume on November 1st. All Ballet dancers will need a nude leotard for recital. ALL Tap, Jazz, and Hip-hop classes: a costume deposit of \$35 per class is due on November 1st with the remainder to be paid by January 16th. Average price for a costume is \$80 plus tax. There are no refunds on costumes once ordered.

## Holidays:

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There will be no classes during these times:

<b>Thanksgiving</b>	Nov. 23rd-Nov. 26th
<b>Winter Break</b>	Dec. 19th– Jan. 1st
<b>Spring Break</b>	April 3rd-8th
<b>Memorial Day</b>	May 29th

The studio will be closed if District 81 cancels due to snow or an unforeseen natural disaster. If this occurs, there are no refunds or make-ups. The Director reserves the right to overrule any District 81 natural disaster closure. **Note:** We are Open on some of District 81's holidays. **COVID Plans:** If we must totally close the studio due to COVID, Zoom classes will be offered. If this is not possible for you, contact the office and tuition charges will be suspended for the duration of the closure. A credit or refund will be given as appropriate.

**Classroom Limits:** Classroom limit is 12 for 3-5 year old dancers and 15 for ages 6 and up. **If there are less than 5 dancers the director reserves the right to shorten or cancel the class.**



## Tuition:

Regardless of the payment option you choose, Payment (s) are based on 36 weeks of instruction which occur within a 40 week period. While we periodically break throughout the year, payment for tuition is expected on a regular basis.

There are five options to pay your tuition. Each option is priced per family. Tuition can be paid Annually, every 12 weeks or every 4 weeks. If you choose to Autopay you will get a \$5.00 discount per class.

We also offer unlimited classes for any individual who pays for 7 classes regardless of his or her option of payment plan. This offer is per student not per family.

**Please note: Ballet Repertoire and Saturday All-styles does not count as a class for the unlimited class offer.**

## Billing Options: (Please Select One)

**There is a two tiered payment system. If you choose to pay automatically you will get a \$5.00 discount per class!** If you choose to be billed all bills will be sent monthly by e-mail only!

### **Option A (Annually) Must register by Sept. 7th**

Tuition may be paid yearly, due upon registration. You will receive a 5% discount off of the combined quarterly auto pay sum.

#### **Yearly fees with discount added are:**

First Class per family	\$570.00
Second class per family	\$527.25
Third class per family	\$484.50
Next additional class	\$441.75
Any additional class	\$399.00

### **Option B (12 weeks) will prorate if necessary**

Tuition will be paid upon registration. Then a payment is due on December 1st and March 1st.

#### **Every 12 weeks charges are:**

	w/Auto Pay	w/o
First class per family	\$200	\$215
Second class per family	\$185	\$200
Third class per family	\$170	\$185
Next additional class	\$155	\$170
Any additional classes	\$140	\$155

### **Option C (4 weeks) Must register by Dec. 3rd**

Tuition are 9 equal payments. The first payment will be paid upon registration. Then monthly payments October 1st through May 1st.

#### **Every 4 weeks charges are:**

	w/Auto Pay	w/o
First class per family	\$70	\$75
Second class per family	\$65	\$70
Third Class per family	\$60	\$65
Next additional class	\$55	\$60
Any additional class	\$50	\$55

## Late Fees:

**A late fee of \$10 will be applied for any debt 30 days past due.** Further, a new \$10 late fee will be charged each month any debt remains outstanding.

## Competition:

A costume deposit of \$50 per dance will be collected on October 1st. The costume balance must be paid in full by November 5th. The balance will be given to you as late as one week in advance. Expect an average of \$95 per costume.

We will calculate the competition fees for each respective student/family and make the totals along with the due dates available to you no later than Dec. 31st.

### **\*\*\*Competition Late Fees \*\*\***

If you have not paid us by the day we have to pay the entry fee for your child you will be assessed a \$25 late fee immediately. Please plan accordingly!

## Agreements:

### **Liability/Indemnity Agreement**

I/We agree to hold harmless the Dance Center of Spokane, its Employees and its Lesser from any and all liability claims, actions, judgments, damages and injuries of any kind and nature whatsoever to the participant and/or his/her property arising from participation in activities for which the participant is registered. I/We have familiarized myself/ourselves with the description of the activities, understand the hazards, the participant's personal limitations and knowingly assume all risks. Due to changing health regulations, we follow CDC or WA guidelines. No matter masking mandate, I will not hold DCOS responsible for any illness.

### **Billing Agreement:**

I have selected Billing Option:

**A. (Annually) \_\_\_\_\_ must register by Sept. 7th**

**B. (12 weeks) \_\_\_\_\_ will prorate if necessary**

I understand I must pay the full quarterly tuition on December 1st and March 1st.

**C. (4 weeks) \_\_\_\_\_ must register by Dec. 3rd**

**I understand that if I do not pay within the assigned month I will receive a \$10.00 late fee.**

For the duration of the 2022/2023 school year to start on September 7th and be completed on June 12th. I understand that my option is based on 36 weeks of instruction which occur within a 40 week period therefore cannot be changed mid year. I accept all tuition, late fees, and competition rules regarding payment and agree to all and any terms set forth in this Registration Agreement.

Parent Signature: \_\_\_\_\_

Please print name: \_\_\_\_\_

Date: \_\_\_\_\_

Auto charge tuition on \_\_\_\_\_

\_\_\_\_\_  
Permission to Charge Card on file for Recital Fee (s), Costume Deposit(s) and Costume Balance(s).

\_\_\_\_\_  
Permission to Charge Card on file for Competition Costume Fees and Competition Entry Fees.

Auto charge Additional Fees on \_\_\_\_\_