

# Registration Agreement 2023-24

## General Registration Information:

Classes start **September 6th** and end **June 10th**. **Enrollment is for the entire school year**. Please refer to the **withdrawal policy** if you plan to leave class before June 10th. We enroll new students until **January 27th** for all classes participating in the recital. Non-performing classes take new students year around. The Director reserves the right to change teaching staff if necessary.

**Registration:** There is a \$20 non-refundable registration fee each year per family. This covers registering for our dance school and preschool for the year!

**Early Bird Discount:** Register and make the first tuition payment before June 30, 2023 and get the registration fee waived.

**Military Discount:** Show your Military ID and get the registration fee waived.

**Boys in ballet!** Families registered at the Dance Center of Spokane are invited to enroll their sons in ballet on scholarship. If 75% attendance is not maintained, you will be charged for the ballet class(es).

## Student and Parent Responsibilities:

**Attendance:** All students are expected to arrive on time for class in the proper attire and their hair up in the appropriate style. If the student is too young to handle this on their own, we ask that the parent help with this responsibility. If a student is ill, please keep the child at home. If a student is injured and would like to continue in the class, the student should come observe class until they can dance again. **If a student is absent there will be no adjustment of tuition.** Make-ups are offered as a courtesy. Arrange make-ups through the office. Parents: Pick up your child(ren) immediately after class has adjourned. The Dance Center Staff is not liable or responsible for watching your children.

**Observation:** You are welcome to stay and watch your dancer. **Please do not leave a sibling or friend in the waiting room while the other sibling/friend dances unless you plan to stay and observe as well.**

**Do not enter the classroom while class is in session.** Please ask the secretary for help if you need to have your dancer leave early!

**Withdrawals\*:** Please inform the office, not the teacher, of any classes dropped or added. Two weeks notice is needed for any withdrawals. Please remember there are no refunds for registration or recital fees. After a costume has been ordered and paid for you will not receive a refund. If a costume is purchased, you may pick up the costume at the end of year after recital.

**Lost and Found:** Please remember to check the Lost and Found box frequently. We donate items from the lost and found box to Goodwill during Winter Break, Spring Break, and at the end of the year. The Dance Center of Spokane is not responsible for lost or stolen items. Please leave all valuables at home.

## Recital Information:

**Recital Policy:** A non-refundable Recital Fee is due on November 1st. \$50 for one recital or \$80 for both recitals. Recitals will then have free admission. Rehearsals and recitals will be held in lieu of the regularly scheduled classes. Non performing classes, designated with a ^, do not perform in the recital so no recital or costume fees are collected.

**Recital is Mandatory for all performing classes.**

**Costumes:** No costume deposits are necessary for ballet classes and costumes will be provided. A \$20 cleaning/processing fee per ballet costume is due on November 1st. All ballet dancers will need a nude leotard for recital. For all Tap, Jazz, and Hip-hop classes, a costume deposit of \$35 per class is due on November 1st with the remainder to be paid when costume is ordered. Average price for a costume is \$85 plus tax. There are no refunds on costumes once ordered.

## Holidays:

There will be no classes during these times:

<b>Thanksgiving</b>	Nov. 22nd-Nov. 25th
<b>Winter Break</b>	Dec. 24th– Jan. 6th
<b>Spring Break</b>	April 1st-6th
<b>Memorial Day</b>	May 27th

The studio will be closed if District 81 cancels due to snow or an unforeseen natural disaster. If this occurs, there are no refunds or make-ups. The Director reserves the right to overrule any District 81 natural disaster closure. **Note:** We are Open on some of District 81's holidays.

## Classroom Limits:

Classroom limit is 12 for 3-5 year old dancers and 15 for ages 6 and up. Advanced and Hip Hop class limit is 20 dancers. **If there are less than 5 dancers, the director reserves the right to shorten or cancel the class.**



## Tuition:

Regardless of payment option chosen, payment(s) are based on 36 weeks of instruction which occur within a 40 week period. While we periodically break throughout the year, payment for tuition is expected on a regular basis.

Tuition is priced per family and can be paid Annually\*, quarterly every 12 weeks or monthly every 4 weeks.

Unlimited classes are offered for any individual who pays for 7 classes regardless of their option of payment plan. This offer is per student not per family. **Please note: Ballet Repertoire and Saturday All-styles do not count as a class for the unlimited class offer.**

## Billing Options: (Please Select One)

There is a two tiered payment system. If you choose to pay via ACH automatically you will get a **\$5.00 discount per class!** If you choose to be billed all bills will be sent monthly by e-mail only!

### Option A (Annually) \***Must register by Sept. 6th**

Tuition may be paid yearly, due upon registration. You will receive a 5% discount off of the combined quarterly auto pay sum.

**Yearly fee charges are: \*prices listed in annual columns already have discount applied.**

	Cash/ACH	w/o
First Class per family	\$570.00	\$612.75
Second class per family	\$527.25	\$570.00
Third class per family	\$484.50	\$527.25
Next additional class	\$441.75	\$484.50
Any additional class	\$399.00	\$441.75

### Option B (12 weeks) #**will prorate if necessary**

Tuition will be paid upon registration. Then a payment is due on December 1st and March 1st.  
**Every 12 weeks charges are:**

	w/ACH Autopay	w/o
First class per family	\$200	\$215
Second class per family	\$185	\$200
Third class per family	\$170	\$185
Next additional class	\$155	\$170
Any additional classes	\$140	\$155

### Option C (4 weeks) #**Must register by Dec. 16th**

Tuition are 9 equal payments. The first payment will be paid upon registration. Then monthly payments October 1st through May 1st.

**Every 4 weeks charges are:**

	w/ACH Autopay	w/o
First class per family	\$70	\$75
Second class per family	\$65	\$70
Third Class per family	\$60	\$65
Next additional class	\$55	\$60
Any additional class	\$50	\$55

#PS/Tumble Transition Play additional \$20/mo~\$60/12 wk

## Late Fees:

**A late fee of \$15 will be applied for any debt 30 days past due.** Further, a new \$15 late fee will be charged each month any debt remains outstanding.

## Competition:

A costume deposit of \$50 per dance will be collected on October 1st. The costume balance must be paid in full by November 4th. The balance will be given to you as late as one week in advance. Expect an average of \$100 per costume.

We will calculate the competition fees for each respective student/family and make the totals along with the due dates available to you no later than Dec. 31st.

### \*\*\*Competition Late Fees \*\*\*

All Competition Fees are due within 2 weeks after they have been posted to your account. You will receive a emailed statement when charges are posted. If your payment is not received by due date, a \$25 late fee will be applied. Please plan accordingly!

## Agreements:

### Liability/Indemnity Agreement

I/We agree to hold harmless the Dance Center of Spokane, its employees and its lesser from any and all liability claims, actions, judgments, damages and injuries of any kind and nature whatsoever to the participant and/or his/her property arising from participation in activities for which the participant is registered. I/We have familiarized myself/ourselves with the description of the activities, understand the hazards, the participant's personal limitations and knowingly assume all risks.

## Billing Agreement:

I have selected Billing Option:

**A. (Annually) \_\_\_\_\_ must register by Sept. 6th**

**B. (12 weeks) \_\_\_\_\_ will prorate if necessary**

I understand I must pay the full quarterly tuition on December 1st and March 1st.

**C. (4 weeks) \_\_\_\_\_ must register by Dec. 16th.**

**I understand that if I do not pay within the assigned month I will receive a \$15.00 late fee.**

For the duration of the 2023/2024 school year to start on September 6th and be completed on June 10th. I understand that my option is based on 36 weeks of instruction which occur within a 40 week period therefore cannot be changed mid year. I accept all tuition, late fees, and competition rules regarding payment and agree to all and any terms set forth in this Registration Agreement.

Parent Signature: \_\_\_\_\_

Please print name: \_\_\_\_\_

Date: \_\_\_\_\_

**A 2023-24 Payment Agreement Form must be filled out and signed to complete your registration.**

\*If you choose to pay Annual Tuition and you drop at any time before the last day of class, in addition to the non-refundable Registration and Recital Fees, you will also forfeit 2 weeks tuition per class dropped.